



Working Supervisor & Heavy Equipment Operator – Public Works

Township of East Garafraxa

The Township of East Garafraxa is a vibrant and growing rural community of 2,974 residents, located in Dufferin County. Known for its scenic landscapes, no sidewalks, strong agricultural roots and close-knit community, the Township offers a high quality of life while remaining within commuting distance to major urban centres.

A new permanent and full-time position has been created, to assist in the daily delivery of Public Works services including paved and gravel roads, parks, cemeteries, municipal drains, fleet and the Township-owned gravel pit. This is a working supervisory role which will also be appointed 'Deputy Municipal Roads Superintendent' and be expected to work as heavy equipment operator. During the winter control period between October 15 – April 30, this position will be scheduled to work evenings and weekends.

Key Responsibilities:

- Supervise non-union staff, scheduling, training, and performance management
- Coordinate contractors and municipal projects
- Respond to resident inquiries and service requests
- Act as Deputy Municipal Roads Superintendent when required
- Conduct road patrols and ensure compliance with standards
- Operate graders, loaders, tandem trucks, and related equipment
- Perform snow plowing, grading, ditching, manual labour and culvert work
- Maintain parks, cemeteries, stormwater systems, and gravel pits

Qualifications:

- Leadership experience in a municipal and/or a public sector agency.
- Minimum 2-years' experience in municipal roads operations & maintenance.
- Valid Ontario Class DZ Driver's Licence with clean abstract
- Knowledge of MMS (O. Reg. 239/02), OHSA, and OTM Book 7
- Strong communication, organization, and customer service skills
- Certified Road Supervisor (CRS) designation or eligibility is an asset

The successful candidate will be asked for the following:

- Proof of your authorization to work in Canada.
- Verification of your current and valid certificate(s) and/or educational qualifications.
- Ontario Driver's Licence & CVOR abstract.
- Criminal Record Check.

Compensation 2026 Rates: \$44.79 - \$52.73 per hour commensurate with previous municipal leadership experience. The Township offers a comprehensive benefits package and is an Ontario Municipal Employees Retirement System (OMERS) employer.

Hours of Work (two different shifts per year):

- May 1 – October 14: Monday to Friday, 7 a.m. to 3:30 p.m. (40 hours per week) + OT.
- *October 15 – April 30: Evenings, Saturdays & Sundays (40 hours per week) + OT.
* Winter control period to comply with MTO minimum maintenance standards.

Working Conditions:

- Work is performed outdoors in extreme cold, wet and/or hot conditions.
- Work setting is inside an industrial fleet garage with exposure to exhaust fumes.
- Work requires lifting, bending and walking with 40lbs weight for extended durations.
- Evenings, weekends, overtime and on-call shifts required.
- Must be able to respond to call-ins within 45 minutes.
- The Township is a non-union work environment.

Location and Environment: Township Public Works Yard (13th Line, Marsville)

Remote Work: This position does not qualify for remote work.

On-Call: This position is required to be on a rotating on-call basis on average every 4-5 weeks to be able to respond to after-hours/weekends road-related hazards.

Overtime: This position is eligible for overtime pay.

Deadline: 4:00 p.m. Thursday, May 28, 2026

For a detailed Job Description, please visit the Township's website.

Please email a cover letter and resume to: employment@eastgarafraxa.ca

The Township of East Garafraxa is an equal opportunity employer. If you require any accommodation at any point during the application and hiring process, please contact our office. Any information received relating to accommodation will be addressed confidentially.

We thank all applicants; however, only those selected for an interview will be contacted.