



**Township of East Garafraxa  
Job Description  
Seasonal Equipment Operator**

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**Reports to:** Director of Public Works and/or Foreman

**Department:** Roads

**Positions Supervised:** None

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**BASIC FUNCTIONS:**

To operate tandem plow and wing, loader and other heavy equipment in the construction and maintenance of roads and bridges for the Township road system.

**PRIMARY RESPONSIBILITIES:**

1. Road maintenance duties as outlined below for:

***Paved Roadways:***

- pothole patching using cold or hot mix asphalt
- sweeping gravel from intersection
- cold patching and repair
- working on washout repairs

***Winter control:***

- operate a snow maintenance equipment as required
- operate a pickup truck for winter road patrol on a rotational basis (3-4 weekends a winter season) to identify winter maintenance problems and respond to emergency calls received from the police, utilities and public
- free drainage ditches and culverts from clogged snow and ice buildup

***Roadside maintenance***

- operation of chain saw for brush, tree removal and for tree trimming
- set up signs and act as a flagman for catchbasin cleaning and road repair
- hand ditching, raking and landscaping roadsides
- hand digging to locate public utilities

***Training:***

- attend safety seminars as required
- train for all types of roadwork
- meet Ministry of Labour standards

2. To perform bridge and culvert maintenance, such as cleaning and repair.

3. Ensures that safety devices on municipal roads are properly in place including sign installation and maintenance, guide post repair, etc.

4. Carries out specific assigned duties in connection with roads construction done by township crews.
5. On a rotating basis, patrols all township roads for winter maintenance problems and responds to emergency calls received from the police, utilities and the public.
6. Operates all other township equipment as assigned.
7. Assists in routine mechanical repairs and upkeep on township equipment, as directed.
8. Carries out other duties as assigned.