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**Stovel and Associates Inc.**  
*Planners, Agriologists and Environmental Consultants*

April 16, 2015

**SENT BY REGULAR MAIL & EMAIL**

Robert Long, P.Eng., RPP  
Long Environmental Consultants Inc.  
43 Forest Park Road  
Orangeville, ON  
L9W 1A1

Attention: Mr. Robert Long

Re: **NOTICE OF COMPLETE APPLICATION**  
**Applications to amend the Official Plan and the Zoning By-law**  
(Tri-County Pit)  
Township File Numbers: (OPA1-15/Z1-15)  
Part of Lots 2 and 3, Concession 18

I have been retained by the Township of East Garafraxa to review the aforementioned applications.

This letter acknowledges receipt of your application on March 24, 2015. In accordance with Sections 22 (6.1), and 34 (10.4) of the Planning Act, I wish to advise that your application to amend the Official Plan and Zoning By-law has been reviewed for completeness and found to be complete. In view of this, the application will be formally circulated for comments. A complete application does not constitute support of the application or that the material contained in the supporting documentation is acceptable. It is an indication that all required material requested and necessary for a complete review has been submitted.

Please note that it may be determined through the processing of this application that additional documentation is required. You will be notified if supplementary information is necessary.

I will forward under separate cover the relevant information with respect to the Township's signage requirements.

To assist in the circulation process, the Township of East Garafraxa will require 10 copies of the reports/site plans and a pdf copy of same.

Please do not hesitate to contact the Township of East Garafraxa if you have any questions or concerns during the processing of this application.

Yours truly,



Robert P. Stovel MCIP, RPP  
Consulting Planner to the Township of East Garafraxa

C.c. Susan M. Stone, CAO, Clerk & Treasurer (email copy only)  
Christine Gervais, Township Planner (email copy only)  
David Germain and Jeff Wilker (email copy only)